

**MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING**  
**OF ARMY COLLEGE OF NURSING HELD ON 23<sup>rd</sup> SEPT 2023**

1. The IQAC meeting of Army College of Nursing, Jalandhar Cantt was held on 23<sup>rd</sup> Sept 2023 from 10:30 AM to 12:30 PM in the Conference Hall of the college. The meeting was chaired by Prof (Mrs) Charlotte Ranadive, officiating Principal, Army College of Nursing, IQAC coordinator and attended by the following:

**Members**


- |     |                       |   |   |
|-----|-----------------------|---|---|
| (a) | Col HS Phagura (Retd) | - | Registrar & Head of Administration<br>(Sr Adm Officer).     |
| (b) | Col RN Karkhanis      | - | Commanding Officer,<br>4011 Fd Hospital<br>(Management Rep) |
| (d) | Mrs Priya Sharma      | - | Associate Professor<br>(Faculty Member, ACN)                |
| (e) | Mrs. Kushnaseeb       | - | Assistant Professor<br>(Faculty Member, ACN)                |
| (f) | Ms Riya Sharma        | - | Clinical Instructor<br>(Faculty Member, ACN)                |
| (g) | Dr. Saksham Singh     |   | Principal, Army Public School,                              |

- Jalandhar Cantt  
(Nominee Local Society)
- (h) Nb Sub Dharmendra Dubey - Community Rep /Stakeholder
  - (j) Ms Ragani - Alumni Rep (2016-2020)  
Attended online
  - (k) Ms Gunjan - Alumni Rep (2016-2020)  
Attended online
  - (l) Ms Kajal - Student Rep (2018-22)
  - (m) Ms Dolly Das - Student Rep (2017-21)
  - (n) Prof (Mrs) Charlotte Ranadive - Vice Principal, ACN  
(IQAC Coordinator)

2. At the outset the NAAC Coordinator extended a warm welcome to all the members of IQAC and thanked them for sparing their valuable time for the meeting.

S. No	Agenda	Discussion	Action Taken
3.	a) Course Appraisal of all class Completed till Sept.2023	All Class Co-ordinator Presented the course appraisal of their respective classes which were complete till 23 <sup>rd</sup> Sept. 2023. All the records were also completed for each class and were signed.	All Co-ordinators
	b) CNE	The New Cycle of CNE will be start department wise from 9 <sup>th</sup> Sept. 2023.	CNE In charge
	c) Editorial	The Magazine work is under process. The editorial committee will plan magazine for the year 2023-2024.	Editorial In charge
	d) NCC	Ms. Kalindi saran had joined on 12 august 2023. The NCC Camp is on 28 <sup>th</sup> Oct. 2023.	NCC Co-ordinator
	d) YRC	The YRC MOU received from Chandigarh further procedure is initiated.	YRC Co-ordinator
	e) RRC, NSS	The Fund from RRC is received and NSS Fund is Pending. Activities will be planned for the same.	NSS Co-ordinator
	IQAC	<ul style="list-style-type: none"> <li>• AQAR -1 is Completed by all the Coders and Approvers.</li> <li>• AQAR-2 for the session 2021-22 to be submitted on</li> </ul>	IQAC Co-ordinator

		<p>30<sup>th</sup> Sept 2023 in the NAAC Portal for which all are to submit the completion report in time.</p> <ul style="list-style-type: none"><li>• All the activities will be planned accordingly and committee for AQAR 2021-22 was revised in the month of Aug 2023.</li><li>• Teachers Day 5<sup>th</sup> Sept.2023 was observed.</li><li>• World Nutrition Week was Observed from 4<sup>th</sup> to 9<sup>th</sup> Sept. 2023</li></ul>	
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for Signature of IQAC Coordinator 

for Signature of IQAC Chairperson 